



Professional Learning & Development



2017-18 Internal Professional Development Calendar - Term 2

Date	Title	Audience	Led By	Venue
2nd Jan Tue	Bookmarking	All staff	HOD's/HOK's	Classrooms/Dept
3rd Jan Wed	Clever touch Interactive board Training	All staff	Outside Provider	FS- Primary TTR - Secondary
4th Jan Thu	CICT- Introduction to the Cambridge International Certificate for Teachers in Teaching and Learning	Registered Staff	Elizabeth	TTR
08th Jan Mon	Middle Leaders Meeting- Effective feedback and personalisation and innovation in lessons	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
09th Jan Tue	Information session on Teacher Licensing (02:30-03:00 pm)	All staff	Jacqueline & Elizabeth	Auditorium
	Use of data for effective personalisation to minimise gaps	All staff	HOKS/HODS	Classrooms/Dept
10th Jan Wed	Innovation in lessons	All staff	Primary- Sharmistha and Rhea Secondary- Innovation Leaders	FS- Primary Dept- Secondary
11th Jan Thu	CICT- Referncing- The Use of Harvard Referencing system	Registered Staff	Elizabeth	TTR
15th Jan Mon	Middle leaders Meeting- Cross Phase progression in curriculum and challenge in lessons	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
16th Jan Tue	Progression Meeting across Phases and Year Groups	All Staff	HOD's/HOKS	TBC
17th Jan Wed	Effective written feedback in Book Marking	All Staff	HOD's/HOKS	Yr Group- Primary Depts-Secondary
18th Jan Thu	CICT- Role of a teacher and different teaching styles	Registered Staff	Elizabeth	TTR
22nd Jan Mon	Middle Leaders Meeting- Moderation of formative assessments (Book Look and Rubrics)	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
23rd Jan Tue 24th Jan Wed	Modeling Lessons and sharing outstanding practices	All Staff	Outstanding Practitioners (Names given below)	Class Rooms
25th Jan Thu	CICT- Exploring educational theories linked to learning	Registered Staff	Elizabeth	TTR
29th Jan Mon	Middle Leaders Meeting- Read & Write Text Help Gold	HOKs, HOY's and HODs	Pallavi	TTR
30th Jan Tue	Curriculum Development Group Meeting	Registered members	Elizabeth & Anna	TTR
31st Jan	Session 2: Explicitly Teaching Writing Session	Year 1-6	Rhea and Dascel	FS Area
	Session 2- Eurkea 2D/3D	Secondary Maths and Science Teachers Primary Yr 5-6 Maths and Science teachers	Baljinder and Mita	3D Lab

Wed	Book marking and effective written feedback	Arabic teachers- Primary and Secondary	Gaber +HOD's	Respective rooms
	Read & write Text help Gold	Rest of Secondary Departments	Pallavi	TTR
01st Feb Thu	CICT- Review of Assignment 1	Registered Staff	Elizabeth	TTR
05th Feb Mon	Middle Leaders- Consolidation of formative assessment results	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
6th Feb Tue	Analysis of formative results and developing strategies to further support identified students at risk.	All Staff	HOD's/HOKS	YR Groups- Primary Depts-Secondary
7th Feb Wed	Session 2 on Dyslexia	Primary Staff	Pallavi	FS Area
	Session 2- Autism	Secondary Staff	Sri Padmini	TTR
8th Feb Thu	CICT- Effective Questioning	Registered Staff	Elizabeth	TTR
19th Feb Mon	Middle Leaders- Steps for improvement	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
20th Feb Tue	Book marking and effective written feedback- cycle 2	All Staff	HOD's/HOKS	YR Groups- Primary Depts-Secondary
21st Feb Wed	Primary- Interactive ICT tools for learning	FS, Yr 1-3	Pallavi S	FS 1A classroom
	Primary- Interactive ICT tools for learning	Yr 4-6	Sonika	Yr 4 A classroom
	Primary- Interactive ICT tools for learning	Arabic + Primary French	Aziz	Yr 2 A
	Secondary- Interavtive ICT tools for learning	English, Maths + Science+ Arabic	Shalini	TTR
	Secondary- Interavtive ICT tools for learning	Business, Humanities, ICT, Art+ PE	Shirin	6th FC
22nd Feb Thu	CICT- Importance of Starters and Plenaries	Registered Staff	Elizabeth	TTR
26th Feb Mon	Middle Leaders- Team building session	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
27th Feb Tue	Curriculum Development Group Meeting	Registered members	Elizabeth & Anna	TTR
28th Feb Wed	Team Building Session for staff	All Staff	SLT	Auditorium
01st Mar Thu	CICT- Assessment and Evaluation	Registered Staff	Elizabeth	TTR
05th Mar Mon	Middle Leaders- Evaluation of Term 2	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
06th Mar Tue	Review of Term 3 SOW	All Staff	HOD's/HOKS	YR Groups- Primary Depts-Secondary
07th Mar Wed	Session 2- Autism	Primary Staff	Sri Padmini	FS Area
	Session 2- Dyslexia	Secondary Staff	Pallavi	TTR

08th Mar Thu	CICT- Review of assignment 2	Registered Staff	Elizabeth	TTR
12th Mar Mon	Middle Leaders- Planning for Term 3	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
13th Mar Tue	Moderation of term 2 formative assessments	All Staff	HOD's/HOKS	YR Groups- Primary Depts-Secondary
14th Mar Wed	Moderation of term 2 formative assessments	All Staff	HOD's/HOKS	YR Groups- Primary Depts-Secondary
15th Mar Thu	CICT- active learning through collaboration	Registered Staff	Elizabeth	TTR
19th Mar Mon	Middle Leaders-	HOKs and HODs	Sharmistha and Harpreet	Staff Room/TTR
21st Mar Wed	Staff Lunch/Above and Beyond	All Staff	SLT	Auditorium
23rd and 24th January 2018	Modelling of outstanding lessons	All staff	FS1- Desiree/ Helen	FS1A
			FS2- Leena/ Dascel	FS2A
			Yr 1- Sabiya/ Amera	Yr 1A
			Yr 2- Nadia/Sena	Yr 2A
			Yr 3- Mahima/Manju	Yr 3A
			Yr 4- Cindrella/ Divya	Yr 4A
			Yr 5- Gowri/Tehreem	Yr 5A
			Yr 6- Ruchi/Mandeep	Yr 6A
			Saber/ Shady	Primary Arabic
			Debbie/Persis/Elizabeth	English
			Fiona/Mita	Maths
			Baljinder/Nisar	Science
			Gaber	Secondary Arabic
			Ernest/ Nirmal	Humanities
			Rachna/Lincy	Business
Art	Angelo			
PE	Neijin/Libson			
Joanna	French Primary and Secondary			

******* All sessions are compulsory and attendance will be taken. The Key Take Away form must be filled after each session and given to respective line managers. Teachers are held accountable for the implementation of the Key Take Aways in the lesson. *******